



AGENDA
Meeting of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency

Tuesday, January 17, 2006
8:30 AM

Santa Barbara MTD Auditorium
550 Olive Street, Santa Barbara, CA 93101

- 1. CALL TO ORDER**
- 2. ROLL CALL OF THE BOARD OF DIRECTORS**
Chair John Britton; Vice Chair David Davis; Secretary Brian Fahnestock; Director Logan Green, Director Dick Weinberg
- 3. REPORT REGARDING POSTING OF AGENDA**

CONSENT CALENDAR

- 4. APPROVAL OF PRIOR MINUTES (Attachment- action may be taken)**
The Board will be asked to waive the reading of and approve the draft minutes for the meeting of January 3, 2006.
- 5. CASH REPORT (Attachment- action may be taken)**
The Board will be asked to review the cash report from December 27, 2005, through January 9, 2006.

THIS CONCLUDES THE CONSENT CALENDAR

- 6. PUBLIC COMMENT**
Members of the public may address the Board on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.
- 7. INDEMNIFICATION (Action may be taken)**
The Board will be asked to approve a recommendation by the External Affairs Committee and staff regarding indemnification of contractors.
- 8. GENERAL MANAGER REPORT**
 - a) Measure D
 - b) Bus sold to Rotary club
 - c) Clean Air Express update
 - d) Other

9. OTHER BUSINESS AND COMMITTEE REPORTS

The Board will report on related public transit issues and committee meetings.

10. TIME CERTAIN 9:00 AM- RECESS TO CLOSED SESSION- CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION (Section 54956.9 (b))

(Action may be taken)

One case relating to: MTD's Calle Real Property

11. TIME CERTAIN 9:30 AM- RECESS TO CLOSED SESSION- CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION (Section 54956.9 (a))

(Action may be taken)

Two cases: Gwen Kennedy vs. MTD

Sinforosa Leon vs. MTD

12. RECESS TO CLOSED SESSION- CONFERENCE WITH LABOR NEGOTIATORS (Section 54957.6) (Action may be taken)

SBMTD designated representatives: MTD Board of Directors

SBMTD unrepresented employees: all staff positions

13. RECESS TO CLOSED SESSION- CONFERENCE WITH LABOR NEGOTIATORS (Section 54957.6) (Action may be taken)

SBMTD designated representatives: MTD Board of Directors

SBMTD unrepresented employee: General Manager

14. ADJOURNMENT

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



DRAFT MINUTES
of the
Meeting of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, January 3, 2006
8:30 AM

Santa Barbara MTD Auditorium
550 Olive Street, Santa Barbara, CA 93101

DIRECTORS PRESENT:

John Britton, Chair, David Davis, Vice Chair, Brian Fahnestock, Secretary, Logan Green, Director, Dick Weinberg, Director

MTD EMPLOYEES PRESENT:

Sherrie Fisher, General Manager, Tiara Lakey, Executive Assistant to the Board and the General Manager, Steve Maas, Manager of Strategic Planning and Compliance, Gabriel Garcia, HR & Risk Manager, Jill Grisham, Human Resources & Risk Admin., Steve Hahn, Materials Manager, Gary Johns, Manager of Operations, Sharon Simkins, Driver, Tom Sheldon, IT Network Administrator, David Damiano, Manager of Transit Development & Community Relations

OTHERS PRESENT:

Lee Moldaver

1. CALL TO ORDER

Chair Britton called the meeting to order at 8:30 AM.

2. ROLL CALL OF THE BOARD OF DIRECTORS

All members were present, with the exception of Director Green, who was expected to arrive at any moment.

3. REPORT REGARDING POSTING OF AGENDA

The General Manager reported that the agenda for this meeting was posted at MTD's administrative headquarters, on MTD's website and mailed to the media of general circulation on December 30, 2005.

4. APPROVAL OF PRIOR MINUTES

Director Fahnestock moved to waive the reading of and approve the minutes for the meeting of December 20, 2005. Vice Chair Davis seconded the motion. The motion passed unanimously.

5. CASH REPORTS

Director Fahnestock moved to approve the cash report for December 13, 2005, through December 26, 2005. Vice Chair Davis seconded the motion. After a brief discussion regarding items # 82514 & 82580 of the cash report, the motion passed unanimously.

Director Fahnestock requested that staff provide the Board with a review of MTD's cash flow projections at a future meeting.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

There was no public comment made.

7. EMPLOYEE RECOGNITION

The Board honored Sharon Simkins, Driver for her 30 years of service with MTD (date of hire January 12, 1976). The General Manager stated that Ms. Simkins has provided MTD's passengers with amazing service. The Board noted Ms. Simkins' trademark angel pins that she wears on the collar of her MTD uniform. She stated that her family, friends and passengers give the pins to her. Chair Britton presented Ms. Simkins with a certificate of recognition, a MTD pin and a gift certificate. Lee Moldaver, former MTD Board member enlightened the Board with some wonderful comments regarding his personal experience's as a regular passenger of Ms. Simkins' bus.

Director Green arrived during item #7.

8. TRANSIT TECHNICAL CONSULTANT

Per the December 20, 2005, request from the Board, the General Manager provided the members with revised, proposed labor rates for Transit Technical Consultant for MTD's electric vehicle program. Staff's previous recommendation, dated December 20, 2005, had requested that the Board authorize staff to award the contract to Paul Griffith, at a direct labor rate of \$75.00 an hour, assuming that MTD indemnify him as a consultant. At that time the motion was tabled pending the Board's review regarding indemnity of consultants in general. Today, the General Manager provided the Board with Mr. Griffith's revised rate of \$101.00, which does not include a request for indemnification. Based on Mr. Griffith's qualifications as presented in the Request for Qualifications (RFQ) for Transit Technical Consultant, Vice Chair Davis moved to approve staff's request for awarding the contract to Mr. Griffith. However, he referred the question of indemnification and a discussion regarding whether MTD should implement a policy to indemnify consultants to the Finance Committee. Mr. Weinberg seconded the motion. The motion passed unanimously.

9. MEASURE D

The Board reviewed a letter that will be sent to Santa Barbara County Association of Governments (SBCAG) Board regarding Measure D. The letter was prepared by staff & MTD's External Affairs Committee and was signed by Chair Britton. The General Manager added that this letter would also be given to Executive Committee members prior to the SBCAG meeting in Buellton on January 6th and sent to transit advocates and News Press. The General Manager reported that she, Director Weinberg and Jerry Estrada, Assistant GM/Controller plan to attend that meeting. The Board requested that the General Manager verbally comment during the meeting on:

- the fact that CMAQ funding is no longer available to MTD
- predicated on continuation of State and Federal funding
- MTD's farebox ratio

After reviewing the letter, the Board instructed staff to include information regarding capital costs over a 30-year period and separate capital and operating costs in the attachment. Vice Chair Davis requested that the letter be forwarded to the local Mayor and Council members as well as other agencies along the South Coast.

10. VISIONING

The General Manager reported that she had met with the External Affairs Committee to discuss a proposal for MTD's visioning process. At that meeting, the City of Santa Barbara and the City of Goleta's updates to their general plans were discussed. Due to the fact that these updates include MTD as part of the South Coast, the Committee recommended that for the time being, MTD's plans for a visioning process be placed on hold. Vice Chair Davis, who is a member of City of Santa Barbara's General Plan Outreach Committee ensured MTD's Board and staff that MTD will be included in the public outreach process.

11. GENERAL MANAGER REPORT

The General Manager reported that future discussions with Traffic Solutions and North County transit providers are planned to discuss the Clean Air Express service. She added that Traffic Solutions, who oversees the Clean Air Express service, has approached MTD with the idea of assisting them with the sale of ad spaces on their bus fleet. David Damiano, Manager of Transit Development & Community Relations is reviewing this option and further information will be presented to the Board at a later date.

Steve Hahn, Materials Manager provided the Board with a presentation regarding the California Air Resources Board (CARB) regulations associated with the upcoming Hybrid bus purchase. The Board instructed staff to discuss timing with the City of Santa Barbara regarding the CARB required retrofits that need to be completed during the summer.

Mr. Damiano updated the Board on the system service review that is currently in process. This includes service reviews of Santa Barbara City College (SBCC) and University of California Santa Barbara (UCSB). The General Manager noted, per the Board's recommendation, staff has sent a letter regarding the success of UCSB's staff & faculty pass program to John Romo, SBCC President. The letter also includes a meeting request to discuss student ridership. Due to Director Fahnestock's expressed interest in a pass program for SBCC, the General Manager invited him to attend this meeting. Director Fahnestock agreed.

12. OTHER BUSINESS AND COMMITTEE REPORTS

Director Fahnestock reported on an article he had recently read in the LA Times regarding plans for a Transit Village in El Monte, California.

13. ADJOURNMENT

The meeting adjourned at 10:05 AM.

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of January 17, 2006
For the Period December 27, 2005 through January 9, 2006

MONEY MARKET

Beginning Balance December 27, 2005 **\$2,908,304.40**

Accounts Receivable	768,588.66	
Property Tax Revenue	265,967.63	
Passenger Fares	117,262.02	
Advertising & Prepaid Dep	8,001.54	
Miscellaneous	1,412.36	
Total Deposits		1,161,232.21

ACH Pensions Transfer	(25,482.51)	
Operations Transfer	(86,888.10)	
ACH Tax Deposit	(109,404.69)	
Payroll Transfer	(241,606.02)	
Total Disbursements		(463,381.32)

Ending Balance **\$3,606,155.29**

Total Cash and Investments as of January 9, 2006: **\$3,606,155.29**

COMPOSITION OF CASH BALANCE

Working Capital	2,402,092.37	
WC / Liability Reserves	1,204,062.92	
Total Cash Balance		\$3,606,155.29

Santa Barbara Metropolitan Transit District
Accounts Payable

Check #	Date	Company	Description	Amount	Voids
82610	1/6/2006	AT&T	TELEPHONES	2,175.13	
82611	1/6/2006	ACE PARTS CORPORATION	BUS PARTS	21.69	
82612	1/6/2006	JOHN BRITTON	DIRECTOR FEES	180.00	
82613	1/6/2006	BUENA TOOLS, INC.	SHOP SUPPLIES	79.20	
82614	1/6/2006	CALIFORNIA ELECTRIC SUPPLY, IN	BUS PARTS	152.59	
82615	1/6/2006	CAR PARTS OF SANTA BARBARA	BUS/SERVICE VEHICLE PARTS	343.10	
82616	1/6/2006	CLAYTON FORD	SERVICE VEHICLE PARTS	333.98	
82617	1/6/2006	CONTRA COSTA	PR RELATED	435.00	
82618	1/6/2006	COAST TRUCK PARTS, INC.	BUS PARTS	195.30	
82619	1/6/2006	COX COMMUNICATIONS	INTERNET & CABLE TV	212.47	
82620	1/6/2006	CUMMINS CAL PACIFIC LLC	BUS PARTS	235.31	
82621	1/6/2006	LAWRENCE CUNNINGHAM	PARTS-REPAIR SERVICE	2,352.24	
82622	1/6/2006	DEPARTMENT OF CHILD SUPPORT S	PR RELATED	239.08	
82623	1/6/2006	DEPARTMENT MOTOR VEHICLES	VEHICLE REGISTRATION	131.00	
82624	1/6/2006	DAVID D. DAVIS JR.	DIRECTOR FEES	180.00	
82625	1/6/2006	DEAILE, MARY	PR RELATED	106.15	
82626	1/6/2006	DISTRICT ATTORNEY-S.B.	PR RELATED	1,601.98	
82627	1/6/2006	DOCUPRODUCTS CORPORATION	COPIER SUPPLIES	293.07	
82628	1/6/2006	DONS INDUSTRIAL, INC.	BUS PARTS	308.21	
82629	1/6/2006	DOWNTOWN ORGANIZATION, INC.	TC MAINTENANCE	350.00	
82630	1/6/2006	EBUS, INC.	BUS PARTS	230.32	
82631	1/6/2006	ELECTRO-MECHANICAL REPAIR, IN	BUS PARTS & REPAIRS	2,623.28	
82632	1/6/2006	EMPLOYMENT DEVELOPMENT DEP	PR RELATED	100.00	
82633	1/6/2006	FAST UNDERCAR	SERVICE VEHICLE PARTS	166.79	
82634	1/6/2006	FEDERAL EXPRESS CORP.	FREIGHT CHARGES	99.74	
82635	1/6/2006	BRIAN FAHNESTOCK	DIRECTOR FEES	180.00	
82636	1/6/2006	FLODRAULIC GROUP	BUS PARTS	186.49	
82637	1/6/2006	GE GROUP LIFE ASSURANCE COMP	LIFE INSURANCE	997.21	
82638	1/6/2006	GFI GENFARE, INC.	FAREBOX REPAIRS & PARTS	226.92	
82639	1/6/2006	GIBBS INTERNATIONAL TRUCKS CE	BUS PARTS	4,530.91	
82640	1/6/2006	GILLIG CORPORATION	BUS PARTS	1,520.02	
82641	1/6/2006	GOLETA WATER DISTRICT	UTILITIES	46.81	
82642	1/6/2006	LOGAN GREEN	DIRECTOR FEES	120.00	
82643	1/6/2006	HUMANA INC.	STAFF DENTAL INSURANCE	2,716.86	
82644	1/6/2006	VERONICA SMITH	EV/CHARGER REPAIRS	1,209.60	
82645	1/6/2006	INDOFF, INC.	OFFICE SUPPLIES	504.57	
82646	1/6/2006	JOHNS, GARY	REIMBURSEMENT	167.61	

Check #	Date	Company	Description	Amount	Voids
82647	1/6/2006	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	884.95	
82648	1/6/2006	NATIONAL INTERSTATE INS INC.	LIABILITY INSURANCE	14,925.37	
82649	1/6/2006	OHIO CHILD SUPPORT PAYMENT C	PR RELATED	126.85	
82650	1/6/2006	OTTIERI, ANN BRADY	PR RELATED	576.92	
82651	1/6/2006	PACIFICARE OF CALIFORNIA	HEALTH INSURANCE	26,535.97	
82652	1/6/2006	ROCHA, SUZANNE	PR RELATED	406.08	
82653	1/6/2006	SANTA BARBARA BANK & TRUST	PR DEDUCTION	74.67	
82654	1/6/2006	SB COUNTY FEDERAL CREDIT UNIO	PR DEDUCTION	1,698.00	
82655	1/6/2006	SO. CAL. EDISON CO.	UTILITIES	5,896.55	
82656	1/6/2006	SB CITY OF-REFUSE/WATER	UTILITIES	1,911.97	
82657	1/6/2006	TEAMSTERS UNION LOCAL NO. 186	UNION DUES	7,388.00	
82658	1/6/2006	VENTURA COUNTY DCSS	PR RELATED	108.46	
82659	1/6/2006	VERIZON CALIFORNIA	TELEPHONES	621.68	
82660	1/6/2006	RICHARD WEINBERG	DIRECTOR FEES	180.00	
				86,888.10	
				Current Cash Report Voided Checks:	0.00
				Prior Cash Report Voided Checks:	0.00
				Grand Total:	\$86,888.10

Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable

Date	Company	Description	Amount
1/3/2006	Coastal View News	Advertising on Buses	400.00
1/3/2006	Crow, Louise	Health Insurance - Retiree Cobra	219.71
1/3/2006	Local Transportation Fund	SB 325 - December 2005	767,968.95
Total Accounts Receivable Paid During Period			\$768,588.66

To: Chair Britton
Members of the Board of Directors
From: Sherrie Fisher, General Manager
Date: 01/13/06
Subject: Administrative Update

This morning, January 12, the City of Santa Barbara's Downtown Parking Committee (DPC) voted to forward to City Council a recommendation supporting that of the Enhanced Transit Subcommittee. The DPC vote was unanimous, with the exception a new member who abstained because he was not familiar with the proposal. The recommendation includes funding from the MyRide program and other sources for the following enhancements to MTD routes:

- Ten-minute peak headways on Lines 1 & 2;
- Ten-minute peak headways on Lines 6 & 11 (contingent on proportional funding support from Goleta, Santa Barbara County, and UCSB; and
- Twenty-minute service all day on Line 3.

The motion also stated that the DPC wants to continue the 10-ride bus pass program for downtown employees and requested that the annual inflation rate for the funding be set no higher than 3%.

City Parking staff indicates that there are 1980 valid MyRide passes currently. (A total of 2300 MyRide passes have been handed out since the beginning of the program.) Of those currently valid, there are 982 active pass users. Contrary to earlier estimates (of over 20,000), the belief is that there are no more than 10,000 employees in downtown Santa Barbara.

City parking staff has begun more closely monitoring businesses that have a standing mitigation requirement to ensure that passes are appropriately available to these employees apart from the City downtown program.

The Enhanced Transit proposal will be heard by the Transportation and Circulation Committee on the evening of January 26th at 6:00 p.m. in the Gebhardt Auditorium.

Following that meeting, it will be forwarded to the Planning Commission.

Recruiting is currently in process for the following positions: Bookkeeper, Driver, and TC Advisor. We will continue to recruit until all positions are filled. An orientation and video test for driver applicants was held Saturday, January 7th with another one mid-week.

Renewal quotes are being sought for staff health and dental insurance that expires at the beginning of March.

In addition, the Risk department is preparing applications for liability

Insurance quotes from Cal-Tip insurance pool, National Interstate and others. Our renewal date is April 1, 2006.

Staff members are meeting again regarding Clean Air Express with representatives of SMAT and COLT, Traffic Solutions and the County. This meeting is Friday afternoon.

MTD received two proposals in response to the Electric Vehicle procurement. Staff has completed an initial review and is preparing a written response that will outline requirements for additional information before either proposal will be advanced to the competitive range.

MTD received documentation relating to San Joaquin RTD's procurement for Hybrid Diesel-Electric Buses. RTD has accepted Gillig's proposal. MTD's specifications for a vehicle are somewhat different from RTD's. Thus Steve Hahn is working with representatives of Gillig to finalize the configuration of MTD's choice. At the same time, Steve Maas is reviewing the documentation for federal compliance. Following completion of these tasks, staff will bring a recommendation to the finance committee (later this month) and then on to the full Board.

During the last board meeting, a discussion was held regarding CARB rules and the retrofitting that will be required to bring in the hybrid fleet. Staff is in the process of completing work on specifications for the refurbishment of some of the 1984 Gillig buses. This is based on the hope of expansion funding becoming available from the City of Santa Barbara and other agencies. If the local agencies choose not to fund this additional service, staff will return to the original (less costly) plan to retrofit a number of Nova buses with emission reducing devices to meet California Air Resources Board (CARB) requirements for MTD's fleet of buses.

MTA (Los Angeles) has informed us that they will be releasing a new fuel procurement the first week of February. Once again, MTD will be the beneficiary of working with this larger agency; we have provided them with the information required relating to projected use of fuel.

The December 13th Santa Barbara County Association of Governments (SBCAG) Board meeting included a discussion of the "Measure A + B" proposal for a renewal of the countywide transportation sales tax currently known as "Measure D." Due to the extensive public comment regarding the proposal, the SBCAG Board scheduled a meeting of their Executive Committee to discuss the issue. The SBCAG Executive Committee consists of five members of the SBCAG Board. MTD Board Member Dick Weinberg and staff attended the meeting, held on Friday, January 6.

At the meeting, the SBCAG Consultant discussed results of the polling conducted regarding the Measure A + B option. The Consultant reported that the polling suggests that Measure A, a renewal of the existing 1/2 cent sales tax, would likely pass, while Measure B, an additional 1/4 cent sales tax, received slightly less than the required 2/3 positive vote. However, the Consultant stated that with an acceptable expenditure plan, he believed that both Measure A and Measure B could pass. The Consultant further stated that the expenditure plan proposal presented to SBCAG was not the Consultant's plan.

The Executive Committee members discussed the need for a public process in the development of the final expenditure plan, and considered convening a "Stakeholders Group" to provide input into the development of the plan. The Committee voted to advance three options for consideration by the full SBCAG Board: 1) vote on renewal of the existing Measure D in November 2006; 2) vote on Measure A + B, with a revised expenditure plan, in November 2006; and 3) postpone the renewal vote beyond November 2006, and start over in the development of an expenditure plan proposal.

The Development Team continues to do a system-wide load, schedule, and a transfer analysis in preparation for the August service enhancements. Two Driver input sessions, totaling ten hours of information gathering, were held during the week of January 9th. Some valuable information was shared that will result in several minor tweaks to the system that should produce positive impacts. The majority of the drivers appeared to be happy with their current bids.

The first round of passenger input meetings are being scheduled and will continue through the early summer. A full listing of dates, times, and locations will be posted on the MTD website, in all buses, at key bus stops, and in the newspaper.

The Marketing Team stopped all ads during the month of December to avoid being lost in all the holiday clutter. The current ad schedule resumed on January 1st, 2006 and includes radio, print and television. Three unique ads are airing on KTYD and K-Lite, one focusing on the Valley Express, one on the Calle Real Old Town Shuttle and one overview of MTD services. An English language television ad focusing on the Valley Express is airing on KSBY and a Spanish language television ad focusing on the Old Town Shuttle on KPMR. Print ads have been placed in the Goleta Valley Voice (Old Town Shuttle) and the Coastal View News (Seaside Shuttle, lines 20 and 21x). The Service, Comfort and Convenience campaign is planned to continue in both the News Press and the Independent.

A new English language television ad will be shot on the 19th of January in the MTD yard. This ad will focus on MTD employees and equipment getting prepared for the day. Shooting will begin before sunrise highlighting the hustle and bustle of the first buses going out for the day. Also planned, is a beautiful shot of the sunrise and MTD drivers and mechanics with the buses. This commercial is

designed to remind the community of how much dedication goes into providing public transit service every day.

Please note:

The regularly scheduled Board meeting for Tuesday, February 14th has been cancelled.

Instead, MTD will hold a televised evening Board meeting as follows:

Wednesday, February 15th
5:30 p.m.
550 Olive Street
Downstairs Auditorium